

HEATH & SHERWOOD (1964) LIMITED

Box 340, Kirkland Lake, Ontario, Canada P2N 3J2

Telephone 705-567-5313 Fax 705-568-8545

www.heathandsherwood.com



Heath & Sherwood (1964) Ltd., an international engineering / manufacturing firm serving the mineral processing and smelter equipment market, seeks an applicant to fill the position of **Inspector**. This position reports directly to the Manager of Corporate Services, and has the following responsibilities:

- Establishing and maintaining Quality Assurance Program for all machined or fabrication components
- Inspect all manufactured products from in-house production and those purchased through subvendors.(castings, etc.) through structured formal QA checks, as well as informal random spot-checks
- Develop and complete all QA documentation requirements, including approvals and non-conformances.
- Update and maintain all QA Records and Documentation.
- Releases and reviews products at hold-points and releases for further production.
- Approves & releases parts for shipment or to be accepted into Inventory
- Forwards any non-conformances to Production Planner for immediate resolution.
- Maintains Non-Conformance log with Production Planner and General Manager on a quarterly basis.
- Calibrate various measuring and inspection tools to ensure accuracy and conformance.
- Other duties as assigned

This position requires:

- AutoCAD and Microsoft Office suite capabilities
- Strong written and verbal communication skills
- Ability to interact with various departments at all levels
- Self-directed and self-motivated
- Disciplined in decision making processes
- Theoretical and working knowledge of various measuring tools and devices.
- Ability to read engineering drawings
- Understanding of manufacturing processing is considered an asset

We offer competitive wages and benefit package.

Please forward your resume including references to
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to the attention of Carlo Dal Pai

Or Email: info@heathandsherwood.com / Fax 705 568 8545

See us @ <http://heathandsherwood64.com/contact/careers>